

MINUTES OF THE HOUSTON FIREFIGHTERS' RELIEF AND RETIREMENT FUND

A special meeting of the Houston Firefighters' Relief and Retirement Fund (HFRRF) Board of Trustees convened at the Fund offices at 4225 Interwood North Parkway, Houston, Texas 77032 on Monday, August 6, 2018 at 10:00 A.M.

Trustees present were Brett R. Besselman (Chair), Francis "Frank" X. Maher (Secretary), David L. Keller, Jr., Earnest W. Wotring, Albertino "Al" Mays, and Lisa R. Slagle. Trustees absent were Stephen R. Whitehead (Vice Chair), Garry W. Blackmon, Sr., Juliet N. Higgins, and Arif Rasheed. Others present were staff members Ralph D. Marsh (Executive Director) and Jonathan W. Needle (Chief Legal Officer).

The Chair called the meeting to order at 10:00 A.M.

The Board recited the Pledge of Allegiance and observed a moment of silence.

There was a motion by Earnest W. Wotring, seconded by David L. Keller, Jr., to authorize the Fund to release a deceased member's information pursuant to a subpoena as presented and discussed by the Fund's Chief Legal Officer. The motion carried.

There was a motion by David L. Keller, Jr., seconded by Francis "Frank" X. Maher that the Board under its statutory powers to manage the fund according to Article 6243e.2(1) ("the Statute"), including the power to adopt rules, policies and procedures not inconsistent with the statute, to interpret and construe the statute, to correct any defect, supply any omission and reconcile any inconsistency in the statute to the extent the Board considers expedient to administer the statute for the greatest benefit of all members; and to determine all questions, whether legal or factual, relating to the administration of the fund to promote the uniform administration of the fund for the benefit of all members, in accordance with the statute, sections 2(p)(1), 2(p)(2), 2(p)(3) and 2(p)(5), the Board determines that, section 17(a) of the Statute shall be read to allow that "the Executive Director, in consultation with the Board Chair and Chief Legal Officer, may release Fund records pursuant to a lawfully issued and served judicial subpoena or child support related subpoena, upon his or her determination that such a release is not contrary to the interests of the Fund and the membership as a whole. Any such release shall be noted to the Board in its next monthly meeting following such action" ; and further that the part of the language of this written motion that appears in quotation marks be incorporated into the Fund's Policies and Procedures as Section 2.03 of the Administrative Policies.

The motion carried.

There being no further business, the meeting adjourned at 10:11 A.M. on a motion by Francis "Frank" X. Maher, seconded by Albertino "Al" Mays. The motion carried.

Respectfully submitted,

Francis "Frank" X. Maher
Board Secretary