

Paver Order Form



Houston Firefighters' Relief and Retirement Fund

4225 Interwood North Parkway
Houston, TX 77032
Phone: 281-372-5100
Fax: 281-372-5101
general.info@hfrff.org

Ordered By

Name:

Address:

State/Zip Code:

Phone:

E-mail:

Ordered For

Name:

Line	Inscription (print legibly) No Advertisements
1	
2	
3	
4	
5	

*** Please initial the box to confirm that you have read and understand our paver policy ***

- Pavers are done in all CAPS
- There is a 40 character limit included with the price of the paver; any additional characters will incur additional charges.
- Once the paver is placed in the Memorial Garden, it cannot be removed for any reason.
- There is a \$45 fee to add-on to your paver if you choose to do so in the future.
For instance, if you want to leave the retirement date blank and fill that in at a later date.
- The information on the paver must be firefighter-related.

See back page for font style, size and policy.

*I acknowledge that I have reviewed all information noted above and that it is accurate as listed.
I also am aware that NO CHANGES are to be made to any inscription already placed.
The only changes that can be made are additions to the paver (additional charges apply).*

Signature: _____

Date: _____

Paver Fee:	\$100.00
40 characters included	
Additional costs:	
40+ characters are \$0.50 each	
Add-ons	
Sub-Total:	
\$0.50 each	
Grand Total:	

Submit the completed form to general.info@hfrff.org, FAX to 281-372-5101, or mail to HFRRF 4225 Interwood N Pkwy, Houston, TX 77032.

Internal Use Only

Received by:

Date:

Order to Engraver:	<input type="text"/>
Order Complete:	<input type="text"/>



20 CHARACTERS INCLUDING SPACES

23 CHARACTERS INCLUDING SPACES

25 CHARACTERS INCLUDING SPACES

23 CHARACTERS INCLUDING SPACES

23 CHARACTERS INCLUDING SPACES

16.00 Memorial Site Paver Procedures

16.01 Member pays for the ability to select the inscription on a paver and completes paver form.

16.02 The complete cost of all pavers, as set by the Fund, will be incurred by the designator of the inscription.

16.03 Installations and placement of all pavers will be determined by the Fund.

16.04 Pavers are exclusively Fund property

16.05 Inscriptions outside of the following:

- Member's name (including nicknames)
- Member's position held/department
- Member's entrance/exit date
- Member's date of birth/date of death
- Member's class/station
- "In honor of" dedications as long as it honors the Member must be approved by the Memorial Committee.

16.06 The information on the paver must be firefighter-related and no advertising is allowed.

16.07 Prior to installation, the member is allowed up to 40 characters of inscription per paver without additional cost. However, members will be charged extra for any extra character(s) beyond 40. Once paver is installed, an extra fee will be incurred by the member for any additional engraving.