



**HOUSTON FIREFIGHTERS' RELIEF AND RETIREMENT FUND  
BOARD OF TRUSTEES WILL MEET ON  
THURSDAY, JANUARY 19, 2012, 10:00 A.M., AT  
4225 INTERWOOD NORTH PARKWAY, HOUSTON, TEXAS 77032-3866  
AGENDA**

1. Chair to call the meeting to order.
2. Pledge of Allegiance and moment of silence.
3. Comments from the public.

*Deliberation and any needed action concerning items 4 –18:*

4. Administer the Oath of Office to newly elected or appointed Board members.
5. Election of Board of Trustees' Officers for 2012.
6. Approve the minutes of the regular Board meeting held on Thursday, December 15, 2011.
7. Approve the report of the Pension Benefits Committee meeting held on Thursday, December 15, 2011.
8. Approve the minutes of the Investment Committee meeting held on Thursday, December 15, 2011.
9. Approve the minutes of the Personnel and Procedures Committee meeting held on Thursday, December 15, 2011.
10. Discussion on letter of resignation received from a trustee elected to position III on the Board and the special election to fill vacancy.
11. Release of Fund information to an individual Board trustee.
12. Update on the City of Houston Long-Range Financial Planning Task Force.
13. Chief Legal Officers Quarterly Litigation Report: Current Fund litigation matters.
14. Invitation extended to Jonathan W. Needle to speak at the Information Management Network (IMN) 17<sup>th</sup> Annual Public Funds Summit, to be held on March 26-27, 2012 in North San Diego, California with airfare up to \$350 and two nights of hotel accommodations to be paid for by the IMN.
15. Chairman's Monthly Report: (a) Governmental and Union Relations, including with Fire Department officials.
16. Executive Director's Monthly Report: (a) Retirement processing and data request issues; (b) City of Houston data request for actuarial audit; and (c) Website redesign.
17. Chief Legal Officer's Monthly Report: (a) Begin legal review of possible energy related private equity partnership investment; (b) Review annual investment managers' questionnaire for possible updates; (c) Review multiple pension plans' joint letter to SEC on securities litigation against foreign listed companies; and (d) Trademark renewal for HFRRF logo and slogan.
18. Deputy Director of Member Services' Monthly Report: (a) Required minimum distribution correspondence and payment processing; (b) Annual supplemental benefit processing; and (c) Retirement processing and member data issue resolution.
19. Note items for a future agenda.
20. Adjournment.