


Approved by:
Executive Director/CIO 
Chairman _____

**HOUSTON FIREFIGHTERS' RELIEF AND RETIREMENT FUND
PERSONNEL AND PROCEDURES COMMITTEE
OF THE WHOLE BOARD OF TRUSTEES
WILL MEET ON
THURSDAY MARCH 11, 2010, 10:30 AM AT
4225 INTERWOOD NORTH PARKWAY
HOUSTON, TEXAS 77032-3866**

AGENDA

1. Chair to call the meeting to order.

2. Comments from the public.

Deliberation and any needed action concerning items 3-6:

3. Expenses of trustee incurred while attempting to attend an approved conference when weather emergency occurred.

4. Revision to the Fund's Policies and Procedures regarding Memorial Site inscriptions, Memorial site Bench and Paver Procedures.

5. Trustee election procedures including member communications, nominations, nominee information meetings and financial disclosure.

6. The role of Robert's Rules of Order in Board and Committee meetings.

7. Note items for a future agenda.

8. Adjournment.

NOTE: Persons who do not speak English or persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as language interpreters or interpreters for the deaf or hearing impaired, readers, large print or Braille, are requested to contact the Fund at (281) 372-5100 forty eight hours prior to the meeting so that arrangements can be made. The Board may go into executive/closed session regarding any item on the agenda if permitted under the open Meetings Act, Tex. Gov't Code Ann., Ch 551.